



Reference no

Agenda
Item No.12a

Log no

For office use

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group

Name of organisation	Seend Trust and Community Centre		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Melksham
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	Good quality projection equipment in main hall of Seend Community Centre
Where will your project take place?	Seend Community Centre
When will your project take place?	Immediately sufficient funds are in place
How many people will benefit from your project?	Groups of up to 200 at any one time
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.	It will directly support Seend Parish Council's aim to extend community enhancement & Wiltshire Council's plan for stronger and resilient communities.

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

It will build upon the continuing process of providing yet more successful and sustainable events and activities for people within the Parish of Seend and from the wider local area.

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

Requests have been received from existing user groups and people with new ideas for events & activities, and from community and local government bodies. The project will open opportunities for many more people to participate in community activities in an enhanced village venue. Also, the Community Centre, which is a charity, relies on income from hiring out its facilities, so having more to offer to potential hirers will benefit all users of the Centre in the long term.

Any other information about your project.

It is compatible with the ethos of Seend Community Centre. Its doors are open to everybody and more activities will offer more opportunities for community involvement.

3 - Management

How many people are involved in the management of your group/organisation? 11

Of these, how many are:

Over 50 years	Male	<input type="text" value="9"/>	Female	<input type="text" value="2"/>
25 – 50 years	Male	<input type="text"/>	Female	<input type="text"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text" value="1"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Running costs will be limited to low maintenance needs. Any such money will have to be found from Community Centre revenue.

If you were not awarded the full amount requested, what would be the impact on your project?

Its introduction would be deferred until the required capital amount is raised.

How will you know whether your project has made a difference in the community?

Simply by the increase in the number of people participating in a wider range of uses of the facility.

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes

No

To who have you applied for funding for this project (other than Wiltshire Council)?

None

Have you been successful?

Yes

No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes

No

4 - Information relating to your last annual accounts (if applicable)

Year ending:

Month: March

Year: 2010

A - Total income:

£33189

B - Minus total expenditure:

£22301

Surplus/deficit for year: (A minus B)

£10888

Free reserves held:

£36271

5 - Financial information

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Projector	£959	Own fundraising/reserves	C	£
	£			£
	£	Parish/town council		£
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£			£
	£			£
	£			£
	£			£
Total Project Expenditure	£959	Total Project Income		£

Total project income B	£
Total project expenditure A	£959
Project shortfall A – B	£959
Award sought from Wiltshire Council Area Board	£959
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the title name of the organisations' bank account e.g. current	

6 – Supporting information – Please enclose the following documentation

Enclosed (please tick)

- Written quotes including the one you are going to use
- Latest inspected/audited accounts or annual report
- Income and expenditure budget for current financial year
- Project budget (if applicable)
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

As all Centre activities, it brings a diversity of people together in enjoying mutual interests.

b) How does your project work to promote inclusion, participation and good community relations?

People with common interests have companionship plus access to facilities that enable them to enjoy those interests.

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
 - Equal opportunities Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 03/01/2011

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team